

BYLAWS OF GREENWOOD LASSIE LEAGUE, INC

Revised for 2012

Note: all changes for 2011 are indicated in *italicized* type

TABLE OF CONTENTS OF GLL BYLAWS

Article I:	Meetings	Page 1
Article II:	Quorum	Page 2
Article III:	Voting	Page 2
Article IV:	Membership	Page 2
Article V:	Board Members	Page 2
Article VI:	Officers	Page 3
Article VII:	Nominations, Elections, Vacancies	Page 5
Article VIII:	Playing Rules	Page 5
Article IX:	Protests	Page 5
Article X:	Eligibility and Requirements	Page 6
Article XI:	Managers, Coaches and Chief Umpire	Page 6
Article XII:	Registration	Page 6
Article XIII:	Amendments	Page 6
Article XIV:	Scholarships	Page 7
Article XV:	All-Star Teams/ Travel Teams/ Fall Ball League.....	Page 7
Article XVI:	Agreement between GLL and Greenwood Moose Lodge	Page 8

The Greenwood Lassie League (GLL) is governed by a board of directors consisting of an executive board of elected officers, and a slate of appointed officers. The purpose and duty of the board is to handle the day to day business of the GLL, establish policy and procedures, set playing rules, promote the sport of fast pitch softball, and to see the goals and purpose of the league are followed.

The terms of the elected and appointed officers will be for a period of no less than one (1) year. Nomination forms will be handed out by each Assistant Commissioner in May with the election taking place the last week of the regular season and end of season league tournament. Assistant Commissioners will be responsible for making sure that each team receives ballots. Newly elected officers and appointees will take office at the beginning of the **August** meeting. The GLL shall hire a paid Greenwood based accountant for the purpose of filing tax returns.

Playing rules may be reviewed at the end of each playing season. A copy of the GLL rules of operation, job descriptions, and the general playing rules will be made available to each player on a yearly basis by way of website, email or hard copies, upon request.

The GLL Board will determine the number of divisions based upon age and number of registered players on an annual basis. GLL will strive to coincide with ASA ages if possible.

ARTICLE I. Meetings

Section 1. Regular meetings of the board members of the corporation shall be held once a month, July through October. Meetings should be held twice a month November through June. The specific dates will be determined at the first meeting of the new board. The president has the right to adjust meeting schedules to account for any holidays or conflicts that may arise. Notice of any adjustments to meeting schedules may be sent by the president to board members by email or text or posted on the league website.

Section 2. Bylaws changes shall take place by the *last* November meeting of the year allowed and the membership must be given written notice one week in advance.

Section 3. There shall be a rules committee meeting within three (3) weeks of completion of the regular season tournament.

Section 4. Special meetings of the general membership may be called by the president, by a majority of the board members, or by written petition signed by not less than ten percent (10%) of all league members and filed with the

secretary. Notice stating the time, place, and date of each special meeting of league members shall be posted on the league website and publicly announced in a paper in general circulation in the county within (7) days prior to the date of such meeting and sent by email to all members with known email addresses.

Section 5. The president or any (2) members of the board may call special meetings of the board members at any time, provided that not less than forty-eight (48) hours prior written or emailed notice is given or such notice is waived by all members of the board.

Section 6. Lack of participation by board members, including but not limited to attending board meetings, may result in dismissal of board member by majority vote of elected board members.

ARTICLE II. Quorum

Section 1. General Membership meeting: Presence in person a minimum of three (3) board members and three (3) or more general members of this corporation (a minimum of six (6) persons) shall constitute a quorum at any meeting of the membership.

Section 2. Board Member meetings: A minimum of three (3) of the elected and/or appointed board members shall be necessary to constitute a quorum thereof.

ARTICLE III. Voting

Section 1. General Membership: Each adult member and two (2) team representatives present shall have one (1) vote upon all questions presented for action at any meeting of the general membership. Resolutions of such meetings can be presented to the board for approval/denial at the next scheduled board meeting.

Section 2. Board Member meetings: Only elected and appointed board members shall have voting privileges. The president will only vote in the event of a tie.

Section 3. There shall be no absentee or proxy voting allowed, unless deemed necessary by the president. This type of voting shall be allowed by email sent to the president and time dated hard copies of email replies should be reviewed by the board and included in minutes of meeting.

ARTICLE IV. Membership

The general membership of this corporation shall consist of the following person's active in Lassie League affairs.

- A. Elected officers and appointed officers;
- B. Managers;
- C. Coaches;
- D. Parent(s) and/or guardian(s) thereof;
- E. Registered Players

ARTICLE V. Board Members

Section 1. The business, property, and affairs of this corporation shall be managed by the board. The elected officers shall consist of president, vice president, second vice president, secretary, treasurer, tournament director, commissioner, deputy commissioner, and concession stand manager. There shall be a maximum of twenty-five (25) appointed officers and members at large.

Section 2. The appointed members at large shall be made up of past or present GLL board members and will serve one (1) year term. Only one elected board member can serve without having a daughter who plays in GLL, the number of appointed positions held by a person who doesn't have a daughter playing in GLL will be up to the discretion of the board.

Section 3. The board members may require any officer or agent to file with the corporation a satisfactory bond conditioned for faithful performance of his or her duties.

Section 4. The financial records of the corporation may be independently audited each year immediately following the election of officers.

Section 5. All money donated or secured in the name of the corporation shall be immediately accounted for and deposited as required. All disbursements greater than ten (10.00) dollars shall be made by check and shall be signed by one of the authorized bank account signers. All nightly concession receipts must be inventoried by the concession stand volunteer and by the officer of the day.

Section 6. Any capital improvements or purchases over \$300, excluding concessions, are strictly prohibited without board approval. This approval may take place by email where results of approval or disapproval are included in minutes of next board meeting.

Section 7. All fundraisers must first have board approval and all proceeds will be distributed by the board. In addition, sales on league premises or anywhere representing the league name without board approval are strictly prohibited.

ARTICLE VI. Officers

Section 1. The president and members of the board will rule on all matters not covered in the bylaws and shall have the power to conduct any business requiring attention between regular membership meetings.

Descriptions of Officers' Duties

Section 2. The president shall be the chief executive of the corporation. The president shall preside over all meetings of the general membership and of the board members. He/she shall have general and active management of the business of the corporation and shall see that all orders and resolutions of the board are carried into effect. He/she shall appoint all committees and be an ex officio member of all committees.

Section 3. The vice president shall perform the duties and exercise the powers of the president during the absence or disability of the president. He/she shall have the power to appoint and/or delegate chairperson for various committees. He/she is in charge of securing the league's recreational and All-Star uniforms.

Section 4. The second vice president shall perform the duties and exercise all the powers of the vice president during the absence or disability of the vice president and will serve as chairperson on committee relating to pictures and opening day.

Section 5. The secretary shall keep and preserve in the books of the corporation a true and accurate minutes of the proceedings of all meetings of the members and of board members. He/she shall give notices required by the statute, bylaws and resolutions.

Section 6. The treasurer shall have custody of all funds and securities and shall keep in the books of the corporation full and accurate accounts of all receipts and disbursements. He/she shall deposit or cause to be deposited upon receipt, all moneys, securities, and other valuable effects in the name of the corporation in such depositories as may be designated for that purpose by the membership. At each regular monthly meeting the treasurer shall make a report to the membership, which may at its discretion, require him/her to give acceptable bond which fee shall be paid by the league in the sum the membership may determine for the faithful performance of his/her duties. The treasurer shall set a budget for the corporation after the end of the playing season and after the newly elected officers assumes active duty.

Section 7. The tournament director shall serve as coordinator for all tournaments hosted by the Greenwood Lassie League or any team thereof, shall serve as chairman for the all-star committee, act as coordinator for GLL all-star teams, oversee the disbursement of all-star funds, and coordinate all-star tryouts. *The tournament director will also secure vendors for the Greenwood Triple Play All-Star tournament.* The tournament director reports to the president and commissioner.

Section 8. The commissioner shall perform the duties and exercise the powers of general field coordinator. He/she shall, upon receiving notice of a properly filed protest, immediately call together the grievance committee which shall *always* consist of the commissioner, deputy commissioner and president. *The other two (2) adult members of the grievance committee will be the Assistant Commissioner for the appropriate age level and the BMOD or other board member with information regarding the grievance.* There shall be appointed two (2) alternates to the grievance committee, one (1) of which will be called to serve in the event of absence of any member of the grievance committee. No more than five (5) members shall be present to hear and vote on any grievance. The commissioner shall control the scheduling of all games. All equipment shall be inventoried at the end of each season. A copy of this inventory shall be given to the secretary as a permanent record. The commissioner shall have the power to appoint and oversee: five (5) assistant commissioners, equipment manager, tournament chairman, player agent, and umpire-in-chief with board approval, and to be responsible for their respective divisions.

Section 9. The deputy commissioner shall report to the commissioner. He/she shall supervise coaches, and reschedule games upon request of the commissioner. The lower divisions shall develop and maintain a “borrowed player” list, from which higher divisions may at times pull up a player to field a team for a specific game. *The deputy commissioner shall keep an updated substitution list by each age division throughout the current season.*

Section 10. The assistant commissioner(s) shall assist the commissioner when required and perform the duties and exercise the powers of the commissioner during the absence or disability of the commissioner, set up workdays, and helps supervise the field maintenance coordinator. *The assistant commissioner will keep and update the players contact information for their age group, as needed, on the substitution list kept by deputy commissioner. Each assistant commissioner will also be the contact person for coaches from that age group to find substitutions when needed.*

Section 11. The concession stand manager shall maintain, manage, staff, and coordinate work schedule for all concession stands, shall have the power to appoint and supervise assistant managers. Shall deposit, or cause to be deposited, all moneys on a daily basis, shall report said deposits to the treasurer, will prepare and deliver a monthly report to the board, which may at it’s discretion, require him/her to give an acceptable bond, which fee shall be paid by the league, in the sum the membership may determine, for the faithful performance of his/her duties.

Section 12. The recognition chairman shall chair the picnic committee and keep an accurate record of all volunteers and donations for picnic activities.

Section 13. The fundraiser chairman shall be responsible for all fundraisers conducted by the league. Shall chair the committee, coordinate all volunteers, and keep accurate records of all volunteers and donations. Shall submit deposits to the treasurer on a weekly basis. He/she may at the membership’s discretion, be required to give acceptable bond, which fee shall be paid by the league, in the sum the membership may determine, for the faithful performance of his/her duties.

Section 14. The equipment manager shall have control of all equipment, shall maintain, repair, inventory, order and purchase new equipment, collect and store at the end of the season, and report to the commissioner.

Section 15. The umpire-in-chief shall maintain a log for umpires and will report to the commissioner and/or deputy commissioner. Shall schedule umpires for all games, see that umpires are present at all games and see that umpires get paid after each game.

Section 16. The field maintenance coordinator shall report to the commissioner and assistant commissioner(s). He/she shall have the power and authority to accept bids and/or hire worker(s) for grounds upkeep with board approval. He/she shall oversee all field maintenance and preparation. If workers are not hired, the responsibility for grounds upkeep falls on the field maintenance coordinator.

Section 17. The player agent shall report to the tournament director. He/she shall prepare try-out forms, maintain a regular season database of players, and assist tournament director in coordinating all-star try-outs and coordinate all-star coaches.

Section 18. The *publishing/marketing* chairman shall handle all advertising (*i.e. yard signs, newspaper ads, etc.*), public notices, and announcements concerning all league activity. *The publishing/marketing chairman shall be in charge of updating the rules and by-laws.*

Section 19. The *Website Coordinator* shall act as information coordinator between all committees, as well as between the board and league membership. He/she will help recruit volunteers. This person will also handle media notifications and postings of league news (registration dates, league or All-Star events, etc) *on the website*.

Section 20. The assistant concession stand managers shall assist and report to the concession stand manager. He/she will coordinate team parents, deposits, or cause to be deposited upon receipt, all moneys, securities, and other valuable effects in the name of the corporation in such depositories as may be designated for that purpose by the membership. He/she may at the membership's discretion, be required to give acceptable bond, which fee shall be paid by the league, in the sum the membership may determine, for the faithful performance of his/her duties.

Section 21. The travel ball director shall report to the board all Greenwood Lassie League travel ball activities and coordinate all travel team requests for use of the Lassie League fields for practices. He/she will maintain a written calendar in the concession to organize practices as well as update the scheduling of the fields on the league website. The travel ball director will ensure travel team practice requests do not interfere with scheduled Lassie League practices/games/league events and the requesting travel team has proof of insurance.

ARTICLE VII. Nominations, Elections, and Vacancies

Section 1. Nominations will be submitted at any time prior to the election and posted on the league website and at the concession stand. Elections will be held in open forum during the last week of the regular season and the 8U, 10U, 12U and 14U division playoffs. All votes cast by the end of the final playoff game will be counted immediately by the Secretary and Treasurer.

Section 2. All registered players families shall have one (1) ballot worth one (1) vote for election of new officers regardless of how many children the family has in the league.

Section 3. There shall be no absentee or proxy voting allowed.

Section 4. Any member whose conduct is considered detrimental to the best interests of the corporation may be removed as a member of the corporation by a two-thirds (2/3) vote of the board members upon recommendation of such removal by the grievance committee.

Section 5. Any vacancies occurring during the term of an elected officer or board member due to death, resignation, or as provided above in Article 7, Section 4, may be filled by the remaining board members.

Section 6. The duties of officers shall be evaluated and revised as needed at the end of the playing season.

Section 7. In the event there are no nominees for a position, the existing board may seek out volunteers and vote them in with a majority vote at the next scheduled board meeting.

ARTICLE VIII. Playing Rules

Changes in any rules shall be submitted to the rules committee and approved by the board members. No rule changes will be considered for the upcoming playing year after the board approves the rules committee proposals. The rules committee shall consist of past and present officers, past managers, and past coaches. The present commissioner shall preside as chairperson of the committee. Any rules changes or additions shall require a majority approval of those in attendance.

ARTICLE IX. Protests

Section 1. Misconduct

- A. Any coach or manager whose conduct is considered to be detrimental to the best interests of the corporation, or reflects on the safety, welfare, or character of the players, shall be removed by two-thirds (2/3) vote of the board members upon recommendation of such removal by the grievance committee.

- B. A protest as to the misconduct of any player, manager, coach, umpire, member, or spectator may be filed no earlier than twenty-four (24) hours, not later than seventy-two (72) hours, after a decision of an umpire is made. All protests must be in writing and filed with the commissioner. No protests may be filed with respect to a judgment call. Only a manager may file a protest of a rule infraction or acting manager of one (1) of the participating teams.
- C. The grievance committee shall consider the protest, and at their discretion may call any person for a full hearing. This consideration by the committee shall be within one (1) week of the formal filing of the protest, and a decision shall be made before the committee adjourns.

Section 2. Removal from the game and/or from playing field at the request of the plate umpire, commissioner(s) or any elected board member.

- A. Any player, manager, coach, sponsor, officer, or other participant who refuses to comply with league rules shall be subject to immediate removal from the game and/or from the playing field, at the request of the plate umpire, commissioner(s) or any elected board member. Failure to comply with the request shall result in immediate suspension from any league activities until the incident has been reviewed and ruled upon by the league's grievance committee.
- B. The plate umpire, commissioner(s), or any elected board member, if he/she fails to get cooperation from any person subject to the rules of the Lassie League, shall have the full authority, and it shall be his/her duty, to stop the game until full cooperation is obtained.

ARTICLE X. Eligibility and Requirements

Section 1. Any person four (4) through eighteen (18) years of age as defined by A.S.A. is eligible to participate in Greenwood Lassie League softball. A copy of the player's birth certificate may be requested to be on file.

Section 2. Any person wishing to manage or coach a team is required by law to complete a criminal background check. In addition, we strongly suggest that you attend a minimum of one (1) coaching clinic per year.

Section 3. All coaches MUST attend ALL coaches meeting called by the Commissioner or send an adult team representative in their place or they will be ineligible to coach the next scheduled game. The assistant coach and an approved team parent or board member will coach in their place.

ARTICLE XI. Managers, Coaches, and Chief Umpire

Section 1. Each team shall be under the supervision of an adult manager, who shall be assisted by a coach. All managers and coaches shall be selected by the commissioner subject to the approval of the board members. The board will provide standard guidelines for coaches of 6U, 8U and 10U teams. Assistant Commissioners will support process and provide additional variations for teaching styles.

Section 2. The commissioner shall appoint the chief umpire annually. He/she shall secure umpires to officiate at all games. He/she shall be a current licensed and active A.S.A. umpire. He/she may also be delegated authority to call such meetings as may be necessary to effect the proper instructions and organization for the umpiring personnel. He/she shall enforce the playing rules set forth in the official rule book as adopted by the rules committee and Greenwood Lassie League.

ARTICLE XII. Registration

Section 1. Registration shall be conducted annually.

Section 2. Registration fees shall be in such amounts per player as may from time to time be determined by the Board Members. No person shall be deemed ineligible due to inability to pay the registration fee, subject to the approval of the Board Members. **REFUNDS OF REGISTRATION FEE WILL BE ISSUED AFTER TEAM ASSIGNMENTS UPON BOARD APPROVAL ONLY!**

ARTICLE XIII. Amendments

Section 1. Hereafter, these bylaws are to be reviewed following the election of new officers. Any changes should be read prior to the meeting of the rules committee.

Section 2. Any section or article of these by-laws, may be amended by, and approved by, a quorum of the membership, after being duly read before membership. Exception: The executive board may, in an emergency situation, amend any section or article of these by-laws with the majority vote of the full board and those regular members in attendance after duly notifying the general membership at least forty-eight (48) hours prior to the necessary change.

Section 3. These League Bylaws override any General Rules in effect and can only be changed by the board.

ARTICLE XIV. Scholarship(s)

Section 1. Scholarship(s) shall be given annually to a qualified applicant, as verified by the scholarship committee in the amount of not less than two hundred dollars (\$200) and not more than (\$500). This grant is for personal needs (i.e., books, transportation, clothing, tuition, room and/or board). **Checks may be payable to the institution and/or the recipient.** Scholarship is to be presented at the *GLL awards' ceremony in June*. Forms may be obtained at the Greenwood High School guidance office.

Section 2. Scholarship Committee

- A. The president shall appoint a scholarship committee consisting of a chairperson and four (4) other league members. Committee members must not have family members applying for this scholarship in order to be eligible for this committee.
- B. Committee Responsibilities:
 - a. Application form;
 - b. Letter of notification to school before November 1;
 - c. Selection of winner(s) shall be submitted back to school by May 15.

Section 3. Requirements for Eligibility

- A. Played in the Greenwood Lassie League for no less than four (4) years;
 - a. If fourth (4th) year is the scholarship applicant's last year of eligibility, it must be completed or scholarship award will be forfeited
- B. Scholarship applicant must have applied to a college or secondary education
- C. Applications must be turned in to the high school guidance office by April 15.
- D. Must submit a short essay regarding the role GLL has played in personal development

ARTICLE XV. All-Star Teams/Travel Teams/*Fall Ball League*

Section 1. All-Star Managers and Practices – Managers shall be selected before opening day, by the commissioner, player agent, and tournament director, subject to the approval of the board members. Selected managers must be able to attend all tryouts. Practices shall be scheduled as to not conflict with a regular season game or league team practice, unless at the mutual agreement of both managers.

Section 2. All-Star Players – Teams shall consist of twelve (12) active Lassie League players and no more than three (3) alternates, no later than May 15th of the current playing season. Players shall be selected from an open try-out, coordinated and officiated by the tournament director and player agent, or based on league play, but players must attend at least one (1) tryout to be eligible. The league will provide at least two (2) tryout dates.

Section 3. The Greenwood Lassie League shall budget an amount of money of each all-star/travel team to be determined annually by the board. The amount will be equally disbursed based upon the number of teams in place no later than May 15th of the current playing season. The number of teams is based upon the all-star team managers approved as of opening day of the current playing season. Each team may request expenses with the tournament

director and treasurer. Teams may be required to fundraise or obtain sponsorships. If sponsorship is obtained by or for a team, that money is to be turned in to the treasurer, and will be added to that team's budgeted amount. If, after participating in the scheduled tournaments, a team would like to continue playing, each team will be responsible for fundraising over and above the budgeted amount. The Greenwood Lassie League will handle the registration and actual payment to the tournament sites. No team will be entered in any tournament if that team has exceeded its designated fund. Exception: If the fund has been depleted, that team may submit their registration fee to the Greenwood Lassie League prior to that entry deadline. All associated expenses (i.e. transportation, food, etc) shall be borne by the individual fund which then may be redistributed for additional tournament play by existing all-star teams. No team's initial allocation from the leagues all-star fund shall exceed (budgeted amount). PLEASE NOTE: IF THERE IS NO MANAGER FOR A PARTICULAR AGE GROUP AS OF TRYOUT DATES, THERE WILL BE NO TEAM!

Section 4. Tournaments – The number of tournaments paid for by the league shall be subject to board approval for each division.

Section 5. The board reserves the right to determine if the GLL would best be served with an all-star team or travel team in any age group.

Section 6. Players may be required to pay a portion of uniform fees, perform volunteer services, or both.

Section 7. All non-affiliated travel teams must come before the travel team director to receive permission to use the GLL facilities for practice or any other activities.

Section 8. The travel team director will ensure non-affiliated travel teams have completed all necessary waivers and have proper proof of insurance.

- A. Compensation for use of the Lassie League fields is agreed upon with the requesting travel team representative and documented in writing and /or email. Compensation conditions include:
 - a. Monetary compensation based per practice, weekly or annual basis, as determined by the board.
 - b. In addition to monetary compensation, work equity (i.e. field preparation or maintenance, concession work, etc) may be required.
 - c. Approval for use of Lassie League field preparatory equipment, concession stand, softball, etc, must be granted by the travel team director
- B. Travel teams granted use of the Lassie League fields, will be responsible for collecting and hauling away any trash generated during their scheduled time on the fields.
- C. Failure to meet compensation requirements will result in loss of any monetary compensation and could result in loss of future use of fields.

Section 9. The decision to have a Fall Ball League will be made by the outgoing and incoming board no later than July 15th.

ARTICLE XVI. Agreement between GLL and Greenwood Moose Lodge

Section 1. Lease – Board Members are expected to honor all agreements made to the Greenwood Moose Lodge, and to see to it that our league members do the same.

Section 2. Liaison – The Liaison between the Greenwood Moose Lodge and Greenwood Lassie League Board Members shall be the league president or a designee of the president and Moose Lodge.